

The DIY Factory Vendor FAQs:

- **What is the DIY Factory?**
The DIY Factory is an annual celebration of creativity that brings together a diverse group of cutting edge independent craftsters, artisans, designers, and musicians to showcase their talents to the general public in a market-type setting. It gives many people their first opportunity at being a vendor and allows those that are "old hands" at selling their goods a fresh and new type of market to connect to the community.
- **How do I apply?**
Applications will be available September 1, 2008. You will need to submit a minimum of five photos of your work to be considered for acceptance.
- **How big are the booth spaces?**
TBA
- **Can I share a table/space?**
Sure! But please help us stay organized by applying all together and listing one person as the point of contact. Include everyone's photos (submit at least 5 representative pictures each) and descriptions of everyone's products.
- **Can I have 2 booth spaces for my business?**
Unfortunately, because we have limited booth space, we can only allow one booth per business.
- **What types of crafts will be accepted?**
The DIY Factory is open to all kinds of crafts! Some examples are: paintings, found object art, sculptures, ceramics, screen printing, clothing, jewelry, hair accessories, purses, etc. Of course, these are just some of the things that will be displayed at the show. If your craft doesn't fall in any of these categories, don't worry; you can still apply for a booth! However, all items must be original designs and handcrafted by the applicant. Repurposed goods are encouraged as well. No mass-produced items you bought wholesale to resell, vintage clothing (unless you have altered/embellished them) or food products will be accepted.
- **What are the requirements to be able to participate in the DIY Factory?**
All entrants must submit an application along with pictures or links to a website with pictures of your work. The DIY Factory is a juried show, so all applications will be reviewed by the 2008 DIY Factory organizing committee.
- **When and how will I know if I've been accepted?**
Once you've been accepted you will receive an email (by October 6, 2008), and a vendor package will be mailed to you with your assigned booth number about 2 weeks prior to the show. We will also be sending emails to applicants who were not accepted and your application fee (minus \$10 jury fee) will be refunded by

October 10, 2008. Applications submitted between Oct. 3rd and Oct. 24th will be reviewed as they are received. Email notifications will be sent no later than Oct. 27th.

- **What does it mean the show is juried, and how do you make your decisions?**
A juried show means all applicants are screened by the DIY Factory organizing committee for approval. Applications are judged on their uniqueness, creativity, quality and fit with the DIY Factory concept and its attendees. Inclusion in previous year's shows does not guarantee acceptance. The Committee reserves the right to ask vendors to remove questionable (ex. :too risqué or commercial) items from their booths.
- **Does the DIY Factory take a percentage of sales from the show?**
No. All profits are yours. Your application is your only financial fee.
- **Why is there a fee to apply? Where does the money go?**
Rest assured that the DIY Factory organizing committee will not be making any money from the vendors. The fee to apply is going toward reimbursement of all the expenses the organizing committee has incurred in the process of making this show happen (i.e. venue rental, advertising, printing promotional items, postage, etc). This year we will also be making a charitable donation with a portion of these fees.
- **What if something happens and I can't make it? Will I get my money back?**
We strongly encourage you to find someone to run your table for you; or we will work with you to figure it out. However, if you still can't make it, we request that you let us know as soon as possible. If you give us sufficient notice, no later than October 10, 2008, you will receive a full refund minus a \$20 processing fee. If you withdraw from the show after October 10, 2008, no refund will be given.
- **What about collecting sales tax?**
You are responsible for collecting your own taxes. Here are some helpful and informative links regarding sales taxes in Texas:
www.governor.state.tx.us/divisions/ecodev/sba/step2
www.irs.gov/businesses/small/article/0,,id=115045,00.html
- **If I am accepted, will my business be in the program?**
All vendors will be featured on the map in the program (booth numbers, names). However, if you'd like to place an ad in the program, please check out our [sponsorship packages](#). For more information regarding sponsorship packages, please email info@thediufactory.org
- **My question isn't on the list!**
If you have a vendor-related question, please email info@thediufactory.org

*It may take us a couple of days to answer your questions, so we ask that you please be patient with us. If you haven't heard from us in a week, feel free to re-send your questions.

Thank you.